

**ESSEX AGRICULTURAL AND TECHNICAL HIGH SCHOOL**  
**562 Maple St. Hathorne, Massachusetts 01937-0362**

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**BOARD OF TRUSTEES**  
**MEETING MINUTES**

**Thursday August 16, 2007, 4:00 p.m.**

A Regular Meeting of the Board of Trustees was held on Thursday, August 16, 2007 at 4:00 p.m. in the Smith Hall Conference Room with the following members in attendance: Chairman Edwards, Trustees Bennett, Holloran, Basile, Cahill, Winthrop and Evangelidis.

I. Call to Order

The meeting was called to order at 4:00 p.m.

II. Roll Call

All members present.

III. Approval of Minutes

- a. Regular Board of Trustee Meeting of Thursday June 7, 2007: On a motion by Mr. Bennett, seconded by Mr. Winthrop, it was moved that the Board approve the minutes of the Regular Meeting of June 7, 2007.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Ms. Holloran	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Seven trustees voting "Yes" the motion passes.

- b. Special Board of Trustee Meeting of Tuesday July 24, 2007: On a motion by Mr. Bennett, seconded by Mr. Basile, it was moved that the Board approve the minutes of the Special Meeting of Tuesday July 24, 2007.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Ms. Holloran	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Seven trustees voting "Yes" the motion passes.

IV. Financial Report

Mr. Murtagh submitted two written financial reports. The first report was for FY07 which ended on June 30, 2007 and the second report was for the month of July of FY08.

IV. Old Business

- a. Proposed Essex/North Shore Merger Update: Mr. Bourgeois and Mr. Bennett updated the Board of Directors on the current status of the merger.
- b. Other - None

VI. New Business

- a. Attorney to the Board of Trustees

Mr. Cahill submitted the resume of Attorney Stephen Smith to the Board for their consideration and discussion.

On a motion by Ms. Holloran, seconded by Mr. Winthrop, it was moved that the Board approve the selection of Attorney Stephen Smith as the new attorney for the Board of Trustees'.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Ms. Holloran	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Seven trustees voting "Yes" the motion passes.

- b. Treasurer's Salary

Mr. Bourgeois recommended a 4% increase retroactive to July 1, 2007 for Mr. Murtagh, the Treasurer.

On a motion by Mr. Basile, seconded by Ms. Holloran, it was moved that the Board approve the 4% salary increase retroactive to July 1, 2007.

Roll Call Vote:	Mr. Winthrop	-	No
	Mr. Basile	-	Yes
	Ms. Holloran	-	Yes
	Mr. Bennett	-	No
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Five trustees voting "Yes" and two trustees voting "No" the motion passes.

Mr. Edwards assigned an adhoc committee comprised of Mr. Basile, Ms. Holloran and Mr. Evangelidis to review the Treasurer's job description and set goals and objectives for FY08.

c. 2007-08 Staffing Update

Mr. Bourgeois notified the Board of Trustees of the following new hires:

Administration

Gene Demsey – Principal

Peter Dolan – Assistant Principal

Ronald Vercellone – Director of Community Relations

Patricia Bartsch – Animal Science Department Head

Paul Munzing – Athletic Director (Part Time)

Teachers

Megan Leone – Animal Science

Joyce Kimani – English

Brian Reickart – English

Melissa Hamilton Dalphin – Physics/Chemistry

Farah Lalli – Health & Fitness

Susan Richardson – Special Education/Reading

d. Facility Report

Mr. Bourgeois reviewed a written report and updated the Board with regards to facility issues and concerns as well as ongoing improvements.

e. 2007-08 tentative Board Meeting Schedule

Mr. Bourgeois proposed the following dates as a tentative schedule for future Board meetings:

September 13, 2007	March 13, 2008
October 11, 2007	April 10, 2008
November 8, 2007	May 8, 2008
December 13, 2007	June 5, 2008 (Graduation)
January 10, 2008	July – No Meeting
February 14, 2008	August 14, 2008

f. Other - None

VII. Adjournment

Meeting adjourned at 5:15 p.m.

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Lisa Horgan, Secretary to the Superintendent