

ESSEX AGRICULTURAL AND TECHNICAL HIGH SCHOOL
562 Maple St. Hathorne, Massachusetts 01937-0362

BOARD OF TRUSTEES
MEETING MINUTES
Thursday December 10, 2009

A Regular Meeting of the Board of Trustees was held on Thursday, December 10, 2009 at 5:00 p.m. in the Smith Hall Conference Room with the following members in attendance: Chairman Edwards, Trustees Basile, Patterson, and Bennett.

I. Call to Order

The meeting was called to order at 5:10 p.m.

Attendance:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Present
	Dr. Patterson	-	Present
	Mr. Bennett	-	Present
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Present

The Chairman of the Board, Mr. Edwards, appointed Mr. Bennett as the fourth member for the Budget Subcommittee.

II. Approval of Minutes

Regular Board of Trustees Meeting Minutes of November 12, 2009: on a motion by Dr. Patterson seconded by Mr. Basile, it was moved that the Board approve the minutes of the Regular Meeting of November 12, 2009.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Four trustees voting "Yes" and three "Absent" the motion passes.

III. Financial Reports

- a. Business Manager
 - i. Expenditure Report

Mr. Malonson presented, reviewed, and answered adjustment questions for the Board regarding the report.

ii. Additional Liability Insurance Rate information

Mr. Michael O'Brien, the President of Corporate Design Insurance Company reviewed with the Board the current School Board Liability Policy limits and deductibles per loss and options. His recommendation was to increase the aggregate limit to five million dollars at an additional annual cost of \$2,600.

On a motion by Dr. Patterson, seconded by Mr. Basile, it was moved that the Board would adopt the recommendation to increase the current policy from the one million dollars per Wrongful Act and one million Aggregate limit to one million per Wrongful Act and five million dollars Aggregate at a cost increase of \$2,600 per year.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Four trustees voting "Yes" and three "Absent" the motion passes.

Mr. Bourgeois also thanked Mr. O'Brien for all his service and cooperation in the past as well as his presence at this meeting.

b. Treasurer's Report

- i. Fund Balance Report
- ii. Schedule of Interest Income

Mr. Murtagh reviewed both reports and discussed them with the Board.

iii. Draft RFP for Banking Services

Mr. Murtagh presented and reviewed a draft of an RFP for Banking Services.

IV. Unfinished Business

Proposed Essex/North Shore Merger

Mr. Bennett updated the Board on the status of the cities and towns votes taken to join the new merged school district and that others will have until the end of June 2010 to vote. He also noted that a legislative amendment is being processed that will appoint a new school committee and have it in place in the near future.

V. New Business

a. Governor's Visit to Essex Aggie

Mr. Bourgeois reviewed the request that he received from Governor Patrick through Commissioner Chester's office requesting that we host the Governor's Cabinet meeting on December 11, 2009. He outlined the visit and pointed out how it will involve our students.

b. Proposed FY11 Budget

Mr. Basile briefly reviewed the December 2, 2009 Budget Subcommittee meeting and noted that the subcommittee recommended that the Board of Trustees approve the proposed FY 2011 Budget.

On a motion by Mr. Bennett, seconded by Mr. Basile, it was moved that the Board approve the Proposed FY 2011 Budget as presented.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Four trustees voting "Yes" and three "Absent" the motion passes.

VI. Adjournment

Meeting adjourned at 6:20 p.m.

Date of Next Meeting: January 14, 2010 at 5:00 p.m.

Lisa Horgan, Secretary to the Superintendent

List of meeting handouts:

- Agenda
- Minutes from November 12, 2009 Meeting
- Business Manager's Report
- Information from Michael O'Brien, President of Corporate Design Insurance regarding additional Liability Insurance Rate Information for the School Board
- Treasurer's Report
- Draft RFP for Banking Services
- Memo from Mr. Bourgeois regarding FY2011 Proposed Budget
- FY2011 Operational Budget
- Articles from Salem News and Peabody/Lynnfield Weekly News