

ESSEX AGRICULTURAL AND TECHNICAL HIGH SCHOOL
562 Maple St. Hathorne, Massachusetts 01937-0362

BOARD OF TRUSTEES
MEETING MINUTES
Thursday February 10, 2011

A Regular Meeting of the Board of Trustees was held on Thursday, February 10, 2011 at 5:00 p.m. in the Smith Hall Conference Room with the following members in attendance: Chairman Edwards, Trustees Bennett, Cahill, Basile, and Patterson.

I. Call to Order

The meeting was called to order at 5:05 p.m.

Attendance:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Present
	Dr. Patterson	-	Present
	Mr. Bennett	-	Present
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Present (Arrived @ 5:30 p.m.)
	Mr. Edwards	-	Present

II. Approval of Minutes

Regular Board of Trustees Meeting Minutes of December 9, 2010: on a motion by Mr. Bennett, seconded by Mr. Basile, it was moved that the Board approve the minutes of the Regular Meeting of December 9, 2010.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Four trustees voting "Yes" and three "Absent" the motion passes.

III. Financial Reports

a. Business Manager
Expenditure Report and Quarterly Budget Analysis Report

Mr. Malonson presented, reviewed, and answered questions from the Board regarding the expenditure report and quarterly budget analysis report.

- b. Treasurer's Report
Fund Balance Report and Schedule of Interest Income

Mr. Malonson (Mr. Murtagh was not present) briefly reviewed and discussed both reports with the Board.

IV. Unfinished Business

- a. Essex North Shore Agricultural and Technical School District Update

Dr. Patterson updated the Board on the new school as follows:

The new School Committee has finalized and approved the District By-Laws and have put the weighted vote in place in accordance with Chapter 9 of the Acts of 2006, Section 12.

The projected completion date for the design and construction phases of the project has been adjusted to August of 2014 with the new school slated to open in September of FY15.

The new district school committee has retained First Southwestern Financial Advisors as financial consultants for the project and they have developed an initial bond schedule for the project over 30 years.

An Operational Budget for FY12 has been developed jointly by Superintendents Bourgeois and O'Connell to cover basic expenses such as the salaries for the part-time Secretary and Treasurer as well as miscellaneous expenses. The \$60,000 operational budget will be apportioned between Essex Aggie, NS Tech, and Peabody according to enrollment.

Mr. Bennett updated the Board on the Hathorne Technology Foundation, which consists of nine members, and is currently working on electing officers, finalizing by-laws, creating a mission statement, etc. Their goal is to raise funds to support the capital budget expenses of the new school.

- b. Agricultural Training Center Update

Mr. Taylor, Farm Manager, reviewed and updated the Board on the specifications and the bid timeline for the Agricultural Training Center.

- c. FY12 Budget Update

Mr. Bourgeois updated the Board as follows:

Communication from Commissioner Chester approving the budget as requested.

An updated FY09-13 Budget Summary for Essex Aggie, DESE Chapter 70 Summary, and DOR Cherry sheet estimates based on the Governor's recently released House 1 Budget proposal. Based on the initial House 1 numbers, Essex Aggie will receive a \$237,209 increase to City/Town Tuition with an offsetting decrease of \$237,207 to Chapter 70 Aid.

Chairman Edwards requested that the Board move the next item to the end of the agenda. The Board agreed and moved onto Item V. New Business

d. Hathorne Teachers Federation Local 1269 Wage Reopener

On a motion by Mr. Basile, seconded by Mr. Cahill, it was moved that the Board enter into Executive Session for the purposes of reviewing the proposed wage reopener/MOU to the collective bargaining agreement with the Hathorne Teachers Federation Local 1269 and receive information with regard to an investigation of charges of criminal misconduct. The Board will return to Regular Session.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Five trustees voting “Yes” and two “Absent” the motion passes.

Executive Session commenced at 6:05 p.m.

Executive Session ended at 6:43

No votes were taken in Executive Session except to return to Regular Session.

On a motion by Mr. Bennett, seconded by Mr. Basile, it was moved that the Board table action on this item until the March 10th meeting.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Five trustees voting “Yes” and two “Absent” the motion passes.

V. New Business

a. North Shore Community College Parking Lot Request

Attorney Smith reviewed the request from North Shore Community College to use Essex Aggie land for temporary parking purposes. Attorney Smith identified the location of the piece of land on a map and reviewed the request letter from NSCC as well as a draft MOU that he developed outlining the terms and conditions of the proposed agreement.

On a motion by Mr. Bennett, seconded by Mr. Basile, it was moved that the Board approve North Shore Community College’s temporary parking lot request subject to the terms of the MOU as presented with the inclusion of a clause that requires NSCC to notify the

residents of Preston Street and Hazen Avenue in writing of the nature of the project and schedule of activities on the site prior to their commencement.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Five trustees voting “Yes” and two “Absent” the motion passes.

b. Superintendent’s Goal for FY11

Mr. Bourgeois briefly reviewed his FY11 goals with the Board.

c. Other – Harbor Freight Tools Press Release

Grand opening Celebration will include a Grand Opening Sale and Donation of Tools to Essex Agricultural and Technical High School.

The Board requested that the Superintendent to send a letter of appreciation.

VI. Adjournment

The meeting was adjourned at 6:50 p.m.

Date of Next Meeting: March 10, 2011 at 5:00 p.m.

Lisa Horgan, Secretary to the Superintendent

List of meeting handouts:

- Agenda
- Regular Minutes from December 9, 2010 Meeting
- Business Manager’s Report: Expenditure Report and Quarterly Budget Analysis
- Treasurer’s Report: Fund Balance Report – Schedule of Interest Income
- Memo from Roger Bourgeois regarding a Memorandum of Understanding (MOU) with the Hathorne Teachers Federation.
- Memo from Roger Bourgeois regarding the correspondence that was sent to Commissioner Chester and other DESE officials requesting approval of the FY12 operation budget and attached an updated FY09-13 Budget Summary for Essex Aggie, DESE Chapter 70 Summary, DOR Cherry sheet estimates based on the Governor’s recently released House 1 Budget proposal.
- Memo from Roger Bourgeois regarding NSCC Request for Temporary Parking and Memorandum of Understanding outlining terms and conditions.
- Memo from Roger Bourgeois regarding his Goals for FY11 with performance indicators.