

ESSEX AGRICULTURAL AND TECHNICAL HIGH SCHOOL
562 Maple St. Hathorne, Massachusetts 01937-0362

BOARD OF TRUSTEES
MEETING MINUTES
Thursday April 14, 2011

A Regular Meeting of the Board of Trustees was held on Thursday, April 14, 2011 at 5:00 p.m. in the Smith Hall Conference Room with the following members in attendance: Chairman Edwards, Trustees Winthrop, Bennett, Cahill, Basile, and Patterson.

I. Call to Order

The meeting was called to order at 5:00 p.m.

Attendance:	Mr. Winthrop	-	Present
	Mr. Basile	-	Present
	Dr. Patterson	-	Present
	Mr. Bennett	-	Present
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Present (Arrived @ 5:25 p.m.)
	Mr. Edwards	-	Present

II. Approval of Minutes

Regular Board of Trustees Meeting Minutes of March 10, 2011: on a motion by Mr. Bennett, seconded by Mr. Winthrop, it was moved that the Board approve the minutes of the Regular Meeting of March 10, 2011.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Six trustees voting "Yes" and one "Absent" the motion passes.

III. Financial Reports

a. Business Manager
Expenditure Report

Mr. Malonson presented, reviewed, and answered questions from the Board regarding the expenditure report.

b. Treasurer's Report
Fund Balance Report and Schedule of Interest Income

Mr. Murtagh briefly reviewed and discussed both reports with the Board.

IV. Unfinished Business

a. Essex North Shore Agricultural and Technical School District Update

Dr. Patterson updated the Board on the new school as follows:

He distributed to the Board the most recent status report from the project's Owner's Project Manager, PMA Consultants, which outlined the status of all aspects of the new school project.

He also reviewed the status of funding for the project with regard to MSBA and DCAM reimbursements as well as bonding for the local share.

b. Hathorne Technology Foundation Update

Mr. Bennett reported that the last meeting of the Hathorne Technology Foundation was cancelled therefore no update was available.

c. Agricultural Training Center Update

Mr. Taylor, Farm Manager, and Mr. Curt Malonson, Business Manager reviewed and updated the Board on the progress of the bids for the Agricultural Training Center. They informed the Board that the successful low bidder was Rene C. Lamarre Co. of Salem, Massachusetts and that the contract was awarded and work on site began on April 4, 2011.

Chairman Edwards requested that the Board move the next item to the end of the agenda. The Board moved onto Item IV. Unfinished Business e. Other.

d. Hathorne Teachers Federation Local 1269 Wage Reopener

On a motion by Mr. Bennett, seconded by Mr. Cahill, it was moved that the Board approve to take off table the Wage Reopener item for discussion.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting "Yes" and one "Absent" the motion passes.

Dr. Patterson reviewed the process and the results of the negotiations with the Hathorne Teachers Federal Local 1269. The Board discussed the proposed the Memorandum of Understanding that had been negotiated and approved by the membership of the Hathorne Teachers Federation as well as the budgetary cost analysis and financial impact of the MOU.

On a motion by Mr. Cahill seconded by Mr. Winthrop, it was moved that the Board approve the Hathorne Teachers Federal Local 1269 Wage Reopener as presented.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting “Yes” and one “Absent” the motion passes.

e. Other

Budget Update – Mr. Basile and Mr. Bourgeois discussed the need to schedule a Budget Subcommittee meeting for the end of May.

V. New Business

The Board briefly discussed the frequency that Administrative team members are present at Board meetings.

VI. Adjournment

The meeting was adjourned at 6:20 p.m.

Date of Next Meeting: May 12, 2011 at 5:30 p.m.

Lisa Horgan, Secretary to the Superintendent

List of meeting handouts:

- Agenda
- Regular Minutes from March 10, 2011 Meeting
- Business Manager’s Report: Expenditure Report
- Treasurer’s Report: Fund Balance Report – Schedule of Interest Income
- Letter from Michael Williams with KB Architects regarding the bids on the new Agricultural Training Center
- Memo from Roger Bourgeois regarding a Memorandum of Understanding (MOU) with the Hathorne Teachers Federation with attached MOU and a cost analysis of the financial impact of the MOU
- PMA Consultants Status Report regarding Essex North Agricultural and Technical High School
- Mass Department of Revenue Division of Local Services FY2012 Local Aid Estimates