

ESSEX AGRICULTURAL AND TECHNICAL HIGH SCHOOL
562 Maple St. Hathorne, Massachusetts 01937-0362

BOARD OF TRUSTEES
MEETING MINUTES

Thursday November 8, 2007, 4:00 p.m.

A Regular Meeting of the Board of Trustees was held on Thursday, November 8, 2007 at 4:00 p.m. in the Smith Hall Conference Room with the following members in attendance: Chairman Edwards, Trustees Bennett, Holloran, Basile, Evangelidis, and Winthrop.

I. Call to Order

The meeting was called to order at 4:00 p.m.

II. Roll Call

Mr. Winthrop	-	Present
Mr. Basile	-	Present
Ms. Holloran	-	Present
Mr. Bennett	-	Present
Mr. Evangelidis	-	Present
Mr. Cahill	-	Absent
Mr. Edwards	-	Present

III. Approval of Minutes

Regular Board of Trustees Meeting of Thursday November 8, 2007: on a motion by Mr. Bennett, seconded by Ms. Holloran, it was moved that the Board approve the minutes of the Regular Meeting of October 11, 2007.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Abstain
	Ms. Holloran	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Five trustees voting "Yes", one Abstain, and one Absent, the motion passes.

IV. Financial Report

a. Financial Report for October of FY08

Mr. Murtagh submitted the financial report for October FY08.

On a motion by Ms. Holloran, seconded by Mr. Basile, it was moved that the Board accept the financial report for October FY08.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Ms. Holloran	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Six trustees voting “Yes” and one Absent, the motion passes.

b. Treasurer/Business Manager Position Vacancy

Mr. Bourgeois presented a written job description for a combined Treasurer/Business Manager position that would meet the requirements of MGL Ch. 74A for discussion and consideration by the Board. The Board requested that Mr. Bourgeois prepare a job description for the position of Business Manager for the Boards consideration at the December meeting.

On a motion by Mr. Bennett, seconded by Mr. Evangelidis, it was moved that the Board authorize the Superintendent-Director to hire a Business Manager.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Ms. Holloran	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Six trustees voting “Yes” and one Absent, the motion passes.

V. Old Business

a. Proposed Essex/North Shore Merger Update

Mr. Bennett updated the Board regarding the merger including the presentations that took place on October 31st and November 7th.

VI. New Business

a. Alumni Gymnasium Roof Replacement Project

On a motion by Mr. Bennett, seconded by Ms. Holloran, it was moved that the Board approve the award of the contract to the lowest qualified bidder in accordance with Massachusetts construction procurement laws and regulations as well as approve that this expenditure be posted to the General Fund.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Ms. Holloran	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Six trustees voting “Yes” and one Absent, the motion passes.

b. FY09 Budget

Mr. Edwards assigned a subcommittee of the Board of Trustees to meet with Mr. Bourgeois and the Treasurer to review the proposed FY09 budget in detail prior to its presentation for approval by the Board of Trustees at the December 13, 2007 meeting. The subcommittee consists of Mr. Evangelidis as the Chair, Ms. Holloran, and Mr. Basile. Mr. Evangelidis will coordinate the meeting schedule.

c. Other

Estate of Lewis Bulgaris

Attorney Stephen Smith discussed and reviewed with the Board the information from Attorney Casey relating to the procurement issues associated with the estate agreement. There will be no further action until more information is received.

Date of Next Meeting: December 13, 2007

VII. Adjournment

Meeting adjourned at 5:15 p.m.

Lisa Horgan, Secretary to the Superintendent