

ESSEX AGRICULTURAL AND TECHNICAL HIGH SCHOOL
562 Maple St. Hathorne, Massachusetts 01937-0362

BOARD OF TRUSTEES
MEETING MINUTES
Thursday June 5, 2008

A Regular Meeting of the Board of Trustees was held on Thursday, June 5, 2008 at 5:00 p.m. in the Smith Hall Conference Room with the following members in attendance: Chairman Edwards, Trustees Winthrop, Basile, Evangelidis, and Cahill.

I. Call to Order

The meeting was called to order at 5:00 p.m.

II. Roll Call

Mr. Winthrop	-	Present
Mr. Basile	-	Present
Mr. Bennett	-	Arrived @ 5:06 p.m.
Mr. Evangelidis	-	Present
Mr. Cahill	-	Present
Mr. Edwards	-	Present

III. Approval of Minutes

Regular Board of Trustees Meeting of May 8, 2008: on a motion by Mr. Cahill, seconded by Mr. Winthrop, it was moved that the Board approve the minutes of the Regular Meeting of May 8, 2008.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Mr. Bennett	-	Absent
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Five trustees voting "Yes" one Absent, the motion passes.

IV. Financial Report

a. Financial Report for May of FY08

Mr. Murtagh submitted the financial report with an addendum page showing an increase in the interest through the end of May of FY08.

On a motion by Mr. Winthrop, seconded by Mr. Cahill, it was moved that the Board accept the financial report from the Interim Treasurer.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Mr. Bennett	-	Abstain
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Five trustees voting “Yes”, and one Abstain, the motion passes.

b. Capital Reserve Account Transfer

Mr. Murtagh explained that the Transportation Reimbursement allocation was recently received and deposited into the General Fund which increased that total substantially. He recommended that the Board transfer these funds into the Capital Reserve Account. The Board entered into a brief discussion regarding the Stabilization and Capital Reserve Accounts.

On a motion by Mr. Basile, seconded by Mr. Cahill, it was moved that the Board transfer the transportation reimbursement allocation into the Capital Reserve Account.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting “Yes”, the motion passes.

V. Unfinished Business

a. Proposed Essex/North Shore Merger Update

Mr. Bennett reported that there wasn’t any new official news to report regarding the merger except that funding was still an issue.

b. Bulgaris Estate

Attorney Stephen Smith submitted a copy of the request for payment of the “property appraisal at the time of death” from Attorney Christopher Casey regarding the Bulgaris Estate. Attorney Smith has been in contact with Attorney Casey on this matter and both attorneys recommend to the Board to disburse the funds for the payment of this bill.

On a motion by Mr. Winthrop, seconded by Mr. Cahill, it was moved that the Board pay the bill for a property appraisal.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting "Yes", the motion passes.

c. Draft of the 2008-09 Student Handbook

Mr. Edwards introduced Mr. Peter Dolan, Assistant Principal, to the Board. Mr. Dolan explained that the School Council approved all of the changes and he has submitted to the Board the final draft of the 2008-09 Student Handbook. He is requesting the Board's final approval tonight so they can begin the process of printing.

On a motion by Mr. Bennett, seconded by Mr. Winthrop, it was moved that the Board accept the 2008-09 Student Handbook for approval as presented.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting "Yes", the motion passes.

d. Evaluation of the Superintendent

Mr. Cahill, Subcommittee Chairman, reviewed the meeting of the Subcommittee of the Board of Trustees that took place on Monday, June 2nd which was attended by himself, Trustee Bennett, and Superintendent Bourgeois.

The Board reviewed and discussed the evaluation instrument that was submitted by the Subcommittee and the evaluation process options that are available.

The two options presented were:

Option A: A composite of all the comments and numeric scoring on each category from the Board members with only the composite being presented at a Board meeting and being entered into the public record.

Option B: Each Board member fills out an evaluation form and all evaluation forms with comments are entered into the public record.

On a motion by Mr. Winthrop, seconded by Mr. Basile, it was moved that a composite of all the comments and numeric scoring on each evaluation category be compiled by the Chairman and presented at a Board meeting and that only the composite would be entered into the public record.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting "Yes", the motion passes.

VI. New Business

a. 2008-09 School Calendar

Mr. Bourgeois explained there was an agreement between the Hathorne Teachers' Federation and himself to engage in a Pilot Program for the 2008-09 school year. The plan consists of having the two Professional Developments days for the teachers August 26th and 27th of the school year instead of one Professional Development day in the beginning of the year and the second Professional Development day at the end of year.

On a motion by Mr. Cahill, seconded by Mr. Basile, it was moved that the Board accept the 2008-09 Student Calendar for approval as presented.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting "Yes", the motion passes.

b. Curriculum Coordinator – Expanded Job Description and New Title

Mr. Bourgeois presented the Board with a recommendation to expand the job description of the Curriculum Coordinator to reflect significant increases to state and federal AYP, MCAS, and COP assessment and accountability requirements. The Board discussed the need for this expanded job description and change of title to Assistant Superintendent for Curriculum, Instruction and Accountability.

On a motion by Mr. Basile, seconded by Mr. Cahill, it was moved that the Board accept the expanded job description and change of title to Assistant Superintendent for Curriculum, Instruction and Accountability effective on July 1, 2008.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Mr. Bennett	-	No
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Five trustees voting "Yes", and one "No" the motion passes.

On a motion by Mr. Cahill, seconded by Mr. Winthrop, it was moved that the Board appoint Joy White as the Assistant Superintendent for Curriculum, Instruction, and Accountability.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

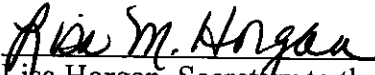
Six trustees voting "Yes", the motion passes.

c. Other

VII. Adjournment

Meeting adjourned at 6:00 p.m.

Date of Next Meeting: August 14, 2008 at 5:30 p.m.



 Lisa Horgan, Secretary to the Superintendent