

ESSEX AGRICULTURAL AND TECHNICAL HIGH SCHOOL
562 Maple St. Hathorne, Massachusetts 01937-0362

BOARD OF TRUSTEES
MEETING MINUTES
Thursday January 10, 2008

A Regular Meeting of the Board of Trustees was held Thursday, January 10, 2008 at 4:00 p.m. in the Smith Hall Conference Room with the following members in attendance: Chairman Edwards, Trustees Bennett, Basile, Evangelidis, and Winthrop.

I. Call to Order

The meeting was called to order at 4:05 p.m.

II. <u>Roll Call</u>	Mr. Winthrop	-	Present
	Mr. Basile	-	Present
	Ms. Holloran	-	Absent
	Mr. Bennett	-	Present
	Mr. Evangelidis	-	Present
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Present

III. Approval of Minutes

Regular Board of Trustees Meeting of December 17, 2007: on a motion by Mr. Bennett, seconded by Mr. Basile, it was moved that the Board approve the minutes of the Regular Meeting of December 17, 2007.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Ms. Holloran	-	Absent
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Five trustees voting "Yes" and two Absent, the motion passes.

IV. Financial Report

Financial Report for December of FY08

Mr. Murtagh submitted the financial report through the end of December of FY08.

V. Unfinished Business

a. Proposed Essex/North Shore Merger

Mr. Bourgeois updated the Board with regard to meetings recently held with the Northeast Legislative Caucus and State Representative Theodore C. Speliotis.

b. Treasurer – Job Description Draft for Discussion – Revised 12/19/07

Mr. Bourgeois presented a revised job description for the position of part-time Treasurer as requested by the Board at the December 17, 2008 meeting for their consideration.

A discussion took place regarding the part-time Treasurer position as currently appointed, the job description, and how best to proceed in the future.

On a motion by Mr. Basile, seconded by Mr. Winthrop, it was moved that the Board approve the new draft for the part-time Treasurer position with the addition of “not to exceed \$45.00 per hour” under the “Terms of Employment” section.

After additional discussion, a motion was made by Mr. Bennett, seconded by Mr. Winthrop, to table the previous motion in its entirety.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Ms. Holloran	-	Absent
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Five trustees voting “Yes” and two Absent, the motion passes.

VI. New Business

Other

- i. On a motion by Mr. Bennett, seconded by Mr. Evangelidis the Board agreed to reserve his right to reconsider the vote from the December 17, 2008 meeting to appoint an Interim Part-Time Treasurer.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	No
	Ms. Holloran	-	Absent
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Four trustees voting “Yes,” one trustee voting “No,” and two Absent, the motion failed.

- ii. Mr. Bennett requested that the Chairman consider appointing two committees: a Facility and Grounds Committee and a Budget Committee to work with the Superintendent-Director.

Mr. Edwards agreed to consider appointing both committees at the September 2008 meeting.

- iii. Mr. Basile requested confirmation that Mr. Murtagh is currently appointed to the position of Interim Part-Time Treasurer and Mr. Edwards confirmed his request.

VII. Adjournment

Meeting adjourned at 4:45 p.m. and was followed by a tour of the recently renovated teacher’s resource room, library, rodent room, and veterinary technology lab.

Date of Next Meeting: February 7, 2008

Lisa Horgan, Secretary to the Superintendent