

**ESSEX AGRICULTURAL AND TECHNICAL HIGH SCHOOL**  
*562 Maple St. Hathorne, Massachusetts 01937-0362*

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**BOARD OF TRUSTEES**  
**MEETING MINUTES**  
**Thursday October 15, 2009**

A Regular Meeting of the Board of Trustees was held on Thursday, October 15, 2009 at 5:30 p.m. in the Smith Hall Conference Room with the following members in attendance: Chairman Edwards, Trustees Winthrop, Basile, Bennett, and Evangelidis.

I. Call to Order

The meeting was called to order at 5:30p.m.

Attendance:	Mr. Winthrop	-	Present
	Mr. Basile	-	Present
	Dr. Patterson	-	Absent
	Mr. Bennett	-	Present
	Mr. Evangelidis	-	Present
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Present

II. Approval of Minutes

Regular Board of Trustees Meeting Minutes of September 10, 2009: on a motion by Mr. Winthrop., seconded by Mr. Bennett, it was moved that the Board approve the minutes of the Regular Meeting of September 10, 2009.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Absent
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Five trustees voting "Yes", and two "Absent" the motion passes.

*Chairman Edwards asked the Board if any member objected to taking the agenda out of order to accommodate individuals present to be introduced and so they could finish items which required a vote. The following items were taken out of order:*

- V. *New Business*
- d. 2011 Student Educational Trip to Europe*
  - b. School Nurse*
  - c. Revised Admission Policy*

III. Financial Report

a. Business Manager's Report

Mr. Malonson, the Business Manager, presented and reviewed the expenditure report through the end of September 2009 with the Board.

b. Treasurer's Report

Mr. Murtagh, the Treasurer, presented and reviewed the treasurer's report through the end of August 2009 with the Board. The board requested that Mr. Murtagh submit a report on banking institutions in the local area comparing fees versus interest for November's meeting.

IV. Unfinished Business

a. Proposed Essex/North Shore Merger

Mr. Bennett reported that Mr. Wayne Marquis, the Town Manager of Danvers, Ms. Amy O'Malley, Superintendent of North Shore Vocational and Mr. Bourgeois, Essex Agricultural and Technical High School have made informational presentations regarding the merger to Salem, Gloucester, and Peabody.

A subcommittee of the Temporary Oversight Board was formed to look into establishing a 501 (C) 3 educational foundation to raise funds, donations and equipment for the new school. Mr. Bennett was appointed the chairman of this subcommittee.

The MSBA gave a 60 day extension to December 15, 2009 on their deadline to have votes taken by cities and towns to become members of the new district.

b. Essex County Sheriff's Department K-9 Unit Request

Attorney Smith introduced a draft document that he constructed reflecting the Board's concerns regarding the request from the Sheriff's Department to use a parcel of Aggie land as a K-9 training area.

c. Alumni Association MOU

On a motion by Mr. Bennett, seconded by Mr. Winthrop, it was moved that the Board table this item until November 12, 2009 Board meeting.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Absent
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Five trustees voting “Yes”, and two “Absent” the motion passes

d. Trustee Evangelidis’ Letter to Chairman Edwards

The Board discussed some of the concerns that Mr. Evangelidis raised in his letter and it was agreed that Mr. Evangelidis will make arrangements with Mr. Bourgeois to meet prior to the next meeting to discuss these issues.

Mr. Malonson was instructed to get comparison figures on liability insurance for coverage on \$5 million and \$10 million dollar policies.

e. Other

Joseph Casey Memorial Dedication

Mr. Edwards introduced Mr. Demsey to update the Board with regards to the memorial dedication for Attorney Joseph Casey. The Board agreed to perform the dedication on November 12<sup>th</sup> at 4:00 p.m. and to invite his relatives as well as post the Regular Board of Trustees Meeting for that evening at 5:00 p.m.

V. New Business

a. Request to Reschedule Trustees Meetings

- i. February 11, 2010
- ii. June 10, 2010

Mr. Bennett made note he is unavailable to attend meetings on Mondays or Tuesdays due to prior commitments. The Board agreed to table this item until November’s meeting.

b. School Nurse

Mrs. White reviewed Mr. Bourgeois’ recommendation of the candidate for the School Nurse, Joanna Dixon. She answered questions from the Board regarding the candidate’s educational and professional experience.

On a motion by Mr. Bennett, seconded by Mr. Basile, it was moved that the Board approve the candidate, Joanna Dixon, for the appointment of the School Nurse.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Absent
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Five trustees voting “Yes”, and two “Absent” the motion passes

c. Revised Admission Policy

Mr. Vercellone reviewed the proposed revised Admission Policy to the Board which includes the following change on Page 7, paragraph 2 of the policy:

*Acceptance and enrollment at Essex Agricultural and Technical High School is conditioned upon the accuracy and completeness of a student's application. Essex Agricultural and Technical High School reserves the right to revoke its conditional acceptance of any student, at any time, if it determines that the student, the student's parent(s) guardian(s), or the student's sending school district provided inaccurate, incomplete, or misleading information in any of the areas of admission criteria during the application process.*

He explained the importance of the accuracy and completeness of a student's application to the integrity of the Admission process.

On a motion by Mr. Winthrop, seconded by Mr. Basile, it was moved that the Board approve the Admission Policy as revised.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Absent
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Five trustees voting "Yes", and two "Absent" the motion passes

d. 2011 Student Educational Trip to Europe

Ms. McKay reviewed the request for the student education trip to Europe and answered questions from the Board regarding safety issues and the educational benefits of the trip.

On a motion by Mr. Basile, seconded by Mr. Bennett, it was moved that the Board authorize the trip to Europe as presented.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Absent
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Five trustees voting "Yes", and two "Absent" the motion passes.

- e. Budget Subcommittee Meetings
  - i. Tuesday November 17, 2009 at 3:00 p.m.
  - ii. Wednesday, December 2, 2009 at 3:00 p.m.

Mr. Basile confirmed with Mr. Evangelidis these above dates for the Budget Subcommittee were to meet.

#### VI. Adjournment

Meeting adjourned at 6:45 p.m.

Date of Next Meeting: November 12, 2009 at 5:00 p.m.

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Lisa Horgan, Secretary to the Superintendent

#### List of meeting handouts:

- Agenda
- Minutes from September 10, 2009 Meeting
- Expenditure Report
- Treasurer's Report
- Essex County Sheriff's Department K-9 Unit Draft Document
- Memo from Mr. Bourgeois regarding questions raised at September 10, 2009 Board Meeting and information regarding the Alumni Association
- Memo from Mr. Bourgeois regarding the questions raised by Trustee Evangelidis' Letter to Chairman Edwards
- Memo from Mr. Bourgeois Requesting the Rescheduling of Trustee Meetings
- School Nurse Information
- Revised Admission Policy
- 2011 Student Educational Trip to Europe
- Articles from Salem News and Peabody/Lynnfield Weekly News