

ESSEX AGRICULTURAL AND TECHNICAL HIGH SCHOOL
562 Maple St. Hathorne, Massachusetts 01937-0362

BOARD OF TRUSTEES
MEETING MINUTES
Thursday November 13, 2008

A Regular Meeting of the Board of Trustees was held on Thursday, November 13, 2008 at 5:30 p.m. in the Smith Hall Conference Room with the following members in attendance: Chairman Edwards, Trustees Winthrop, Basile, Patterson, Bennett, Cahill, and Evangelidis.

I. Call to Order

The meeting was called to order at 5:30 p.m.

The Chairman asked the Board if any member objected to taking the agenda out of order to accommodate the students and guests who were present to make various presentations to the Board at tonight's meeting. The following items were taken out of order:

- VI. New Business
 - a. National FFA Organization Student/Advisor Presentation
- V. Unfinished Business
 - a. 2010 Student Trip to Europe
- VI. New Business
 - b. Essex County Sheriff's Department Request
 - c. Bulgaris Estate – Atty. Casey

II. Roll Call

Roll Call:	Mr. Winthrop	-	Present (Arrived 5:35 p.m.)
	Mr. Basile	-	Present
	Dr. Patterson	-	Present
	Mr. Bennett	-	Present
	Mr. Evangelidis	-	Present
	Mr. Cahill	-	Present (Arrived 5:45 p.m.)
	Mr. Edwards	-	Present

III. Approval of Minutes

Regular Board of Trustees Meeting of September 11, 2008: on a motion by Mr. Basile, seconded by Mr. Cahill, it was moved that the Board approve the minutes of the Regular Meeting of September 11, 2008.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Abstain
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Abstain
	Mr. Cahill	-	Yes

Mr. Edwards - Yes

Five trustees voting "Yes", two "Abstain" the motion passes.

Regular Board of Trustees Meeting of October 9, 2008: on a motion by Mr. Bennett, seconded by Mr. Basile, it was moved that the Board approve the minutes of the Regular Meeting of October 9, 2008.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Abstain
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Abstain
	Mr. Edwards	-	Yes

Five trustees voting "Yes", two trustees "Abstain" the motion passes.

IV. Financial Report

a. Financial Report through October of FY09

Mr. Malonson presented a revised summary sheet to the financial report that he submitted and discussed with the Board the financial report through the end of October FY09 as well as some of the ongoing adjustments and improvements to the report.

b. Auditors Annual Report for FY08

Mr. Richard Sullivan and Mr. Craig Peacock from Powers and Sullivan submitted and discussed with the Board the Auditors Annual Report for FY08 and reviewed the Management Letter which included a comment to develop a Fraud Risk Assessment Program. Mr. Sullivan also recommended to the Board that they consider establishing a Compensated Absence Reserve Account to cover the identified liability and insulate the operational budget from significant fluctuations due to retirements.

V. Unfinished Business

a. 2010 Student Trip to Europe

Ms. Karen McKay, History teacher/co-advisor submitted an updated itinerary and request letter regarding the intended 2010 student trip to Europe during April vacation and answered questions from the Board.

On a motion by Dr. Patterson, seconded by Mr. Winthrop, it was moved that the Board approve the 2010 student trip to Europe.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes

Mr. Evangelidis	-	Yes
Mr. Cahill	-	Yes
Mr. Edwards	-	Yes

Seven trustees voting “Yes”, the motion passes.

b. Proposed Essex/North Shore Merger

i. Update

Mr. Bennett and Mr. Bourgeois reported on the following:

- The Temporary Oversight Committee (TOC) has identified an Owners Project Manager (OPM) selection committee.
- The selection committee will need to issue a Request for Services (RFS) and go through the selection process to hire the OPM.
- There is \$40,000 left in the TOC account that can be used to pay for the OPM. It has been proposed that each school (N.S. Tech, Essex Aggie, and Peabody Vocational) contribute \$10,000 each to cover the estimated \$70,000 cost to hire the OPM for the feasibility study portion of the project.
- DCAM is looking at the possibility of reopening the feasibility study contract with Design Partners and providing funding as well as coordinating with MSBA to ensure that all requirements are met.

ii. Owner designation and funding for Owner’s Project Manager

On a motion by Mr. Bennett, seconded by Mr. Winthrop, it was moved that the Board authorize \$10,000 to be paid towards the cost of the Owners Project Manager and name Essex Agricultural and Technical High School as an owner along with North Shore Technical.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Seven trustees voting “Yes”, the motion passes.

c. Subcommittee Report on the FY2010 Budget

Mr. Basile reported to the Board that at the November 6, 2008 Subcommittee Meeting for the FY2010 Budget that the following items were discussed:

- The state fiscal crisis and the Department of Elementary and Secondary Education’s budget preparation recommendations for FY10
- The foundation budget for Essex Aggie and Chapter 70 Aid
- The differences between the FY09 departmental budget format and the format that will be used to present the FY10 budget.
- The five-year Capital Budget plan for FY10-14

The subcommittee had no recommendation to the Board at this time and is scheduled to meet again on Monday, November 24, 2008 at 3:30 p.m.

d. Subcommittee Report on Superintendent's Salary

Mr. Cahill reported that the Subcommittee met on Thursday, October 2, 2008 and Wednesday, November 12, 2008.

On a motion by Mr. Cahill, seconded by Mr. Winthrop, it was moved that the Board enter into Executive Session to discuss the Superintendent's salary and then reconvene in Open Session.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Seven trustees voting "Yes", the motion passes.

Mr. Edwards asked Mr. Cahill if Attorney Stephen Smith, Ms. Horgan and Mr. Bourgeois were needed during the Executive Session. Although Mr. Bourgeois had the option to stay Attorney Smith was the only individual attending the Executive Session.

The Board returned to Open Session and Mr. Edwards stated that no vote had been taken in Executive Session.

On a motion by Mr. Cahill, seconded by Mr. Winthrop, it was moved that the Board approve the subcommittee's recommendation for the Superintendent's salary.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	No
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting "Yes", one "No" the motion passes.

e. Subcommittee Report on Rehiring the School Attorney

Mr. Cahill reported that the Subcommittee on Rehiring the School Attorney met on November 12, 2008 and voted to recommend that the Board rehire Attorney Stephen Smith as the school attorney.

On a motion by Mr. Cahill, seconded by Dr. Patterson, it was moved that the Board rehire Attorney Stephen Smith as the school attorney as recommended by the subcommittee.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	No
	Mr. Evangelidis	-	No
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Four trustees voting “Yes”, two “No” and one “Absent” the motion passes.

On a motion by Mr. Cahill, seconded by Dr. Patterson, it was moved that the Board compensate Attorney Stephen Smith at a flat rate of \$20,000 annually.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting “Yes”, one “Absent” the motion passes.

f. Other

Interim Part-Time Treasurer

Mr. Cahill and the Board discussed appointing Mr. Frederick Murtagh as the Part-Time Treasurer.

On a motion by Mr. Cahill, seconded by Mr. Basile, it was moved that the Board appoint Mr. Frederick Murtagh as the Part-Time Treasurer.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting “Yes”, one “Absent” the motion passes.

VI. New Business

a. National FFA Organization Student/Advisor Presentation

Ms. Leandra Abdella, an Animal Science teacher and FFA Advisor, and the student FFA Officers shared their experiences with the Board with regards to the benefits of

being an FFA member as well as their experiences as attendees at the National FFA Conference recently held in Indianapolis in October.

b. Essex County Sheriff's Department Request

Mr. Thomas Goff from the Essex County Sheriff's Department presented the Board with a request to consider allowing the Sheriff's Department to install a temporary structure on Essex Aggie land to house a Regional Emergency Communications Center that will service many local communities.

On a motion by Mr. Cahill, seconded by Mr. Winthrop, it was moved that the Board allow the Sheriff's Department to install a temporary structure to house a Regional Emergency Communications Center on Essex Aggie land, the location to be determined by the Superintendent, for a 36-month maximum timeframe from the time that a Memorandum of Understanding is developed and agreed upon.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Abstain
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting "Yes", and one "Abstain" the motion passes.

c. Bulgaris Estate – Attorney Casey

Attorney Casey did a presentation to the Board regarding the Bulgaris Estate which concluded with the following three motions being acted upon:

On a motion by Mr. Basile, seconded by Mr. Bennett, it was moved that the Board authorize Christopher T. Casey, Co-Executor of the Estate of Lewis Bulgaris to enter into an agreement to allow Diane Yurkovich to have the 2 lots provided for in the Will be non-contiguous as detailed in a plan entitled "Plan of land in Newbury, MA" by Stephen J. Russo, Registered Professional Land Surveyor.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Seven trustees voting "Yes" the motion passes.

On a motion by Mr. Winthrop, seconded by Mr. Bennett, it was moved that the Board authorize Christopher T. Casey, Co-Executor of the Estate of Lewis Bulgaris to sign on behalf of Essex Agricultural and Technical Institute a/k/a Essex Agricultural and

Technical High School, the application to the Town of Newbury Planning Board of Endorsement of Plan believed not to require approval.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Seven trustees voting "Yes" the motion passes.

On a motion by Mr. Cahill, seconded by Mr. Bennett, it was moved that the Board authorize Christopher T. Casey, Co-Executor of the Estate of Lewis Bulgaris to prepare and present to the Mass State Legislature through the office of the local State Representative and/or Senator special legislation to enable Essex Agricultural and Technical Institute a/k/a Essex Agricultural and Technical High School to sell its interest in the land at 168 Orchard Street, Newbury, MA as more particularly described as Lot 4 in a Plan entitled "Plan of land in Newbury, MA" by Stephen J. Russo, Registered Professional Land Surveyor.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Seven trustees voting "Yes" the motion passes.

- d. Subcommittees for Contract Negotiations
 - i. Hathorne Teachers Federation Local 1269
 - ii. AFSCME Local 653 – Unit A

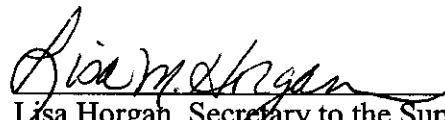
Mr. Edwards appointed Dr. Patterson as Chair, Mr. Evangelidis, and Mr. Basile to the Subcommittee for Contract Negotiations.

- e. Other

VIII. Adjournment

Meeting adjourned at 8:30 p.m.

Date of Next Meeting: December 11, 2008 at 5:30 p.m.


Lisa Horgan, Secretary to the Superintendent