

ESSEX AGRICULTURAL AND TECHNICAL HIGH SCHOOL
562 Maple St. Hathorne, Massachusetts 01937-0362

BOARD OF TRUSTEES
MEETING MINUTES
Thursday November 12, 2009

A Regular Meeting of the Board of Trustees was held on Thursday, November 12, 2009 at 5:00 p.m. in the Smith Hall Conference Room with the following members in attendance: Chairman Edwards, Trustees Winthrop, Basile, Patterson, Bennett, and Cahill.

I. Call to Order

The meeting was called to order at 5:05p.m.

Attendance:	Mr. Winthrop	-	Present (5:09 p.m.)
	Mr. Basile	-	Present
	Dr. Patterson	-	Present
	Mr. Bennett	-	Present
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Present (5:25 p.m.)
	Mr. Edwards	-	Present

II. Approval of Minutes

Regular Board of Trustees Meeting Minutes of October 15, 2009: on a motion by Mr. Bennett seconded by Mr. Winthrop, it was moved that the Board approve the minutes of the Regular Meeting of October 15, 2009 with the following correction requested by Mr. Bennett:

IV. Unfinished Business

a. *Proposed Essex/North Shore Merger*

Mr. Bennett reported that Mr. Wayne Marquis, the Town Manager of Danvers, Ms. Amy O'Malley, Superintendent of North Shore Vocational and Mr. Bourgeois, Essex Agricultural and Technical High School have made informational presentations regarding the merger to Salem, Gloucester, and Peabody.

A subcommittee of the Temporary Oversight Board was formed to look into establishing a 501 (C) 3 educational foundation to raise funds, donations and equipment for the new school. Mr. Bennett was appointed the chairman of this subcommittee.

The MSBA gave a 60 day extension to December 15, 2009 on their deadline to have votes taken by cities and towns to become members of the new district.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Yes
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Five trustees voting "Yes", and two "Absent" the motion passes.

III. Financial Report

a. Business Manager's Report

i. Expenditure Report

Mr. Edwards explained to the Board that Mr. Malonson, the Business Manager, was absent from the meeting due to an illness. Mr. Bourgeois presented the report in Mr. Malonson's absence.

ii. Requested Liability Insurance Rate information

The Board discussed the information regarding School Board liability insurance limits and premiums and their concerns with regards to increasing the present policy amount.

On a motion by Mr. Basile, seconded by Mr. Winthrop, it was moved that the Board increase the liability insurance limit to \$5,000,000.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Five trustees voting "Yes", and two "Absent" the motion passes

On a motion by Mr. Bennett, seconded by Mr. Winthrop, it was moved that the Board perform their due diligence with regards to the liability insurance policy and obtain additional information prior to increasing the liability limits on the policy.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Five trustees voting "Yes", and two "Absent" the motion passes

b. Treasurer's Report

Mr. Murtagh presented and discussed the following reports with the Board:

- i. Fund Balance Report
- ii. Schedule of Interest Income
- iii. Requested Bank Fee and Interest Rate Information

On a motion by Mr. Bennett, seconded by Dr. Patterson, it was moved that Mr. Murtagh develop and present to the Board an RFP for banking services at the December 10th meeting.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Abstain
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Five trustees voting "Yes", one "Abstain" and one "Absent" the motion passes.

IV. Unfinished Business

a. Proposed Essex/North Shore Merger

Mr. Bennett updated the Board on the status of the cities and towns voting on the merger and informed the Board that the next Temporary Oversight Board meeting is scheduled to take place on December 9, 2009 at NS Tech at 6:00 p.m.

Mr. Bennett also informed the Board that a 501 (c) 3 educational foundation has been formed to support the new school and named the Hathorne Foundation. Mr. Evangelidis is the Chairman of the new foundation and Mr. Bennett is the Treasurer.

b. Request to Reschedule Trustees Meetings

Mr. Bourgeois requested that the Board consider rescheduling the regular Board of Trustees meeting from Thursday June 10, 2009 to the following Thursday June 17, 2009 so as not to create a conflict with graduation.

He also indicated that he would not be in attendance at the Thursday, February 11, 2010 meeting but will have Assistant Superintendent Joy White assume his responsibilities at that meeting.

The Board agreed to the above changes.

In addition, the Board agreed to change the meeting time for their regular meetings to 5:00 p.m. beginning on December 10, 2009.

c. Alumni Association MOU

Bob Gaudet, Treasurer of the Alumni Association, and Tom Blair, President of the Alumni Association, presented information about their Association to the Board as per their request.

On a motion by Mr. Basile, seconded by Mr. Cahill, it was moved that the Board support the MOU between the school and the Alumni Association as presented.

Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting "Yes", and one "Absent" the motion passes

V. New Business

Revised FY10 Budget

On a motion by Mr. Basile, seconded by Mr. Cahill, it was moved that the Board transfer \$259,060 from the Prior Year Rollover Fund reserve account to offset recent 2010 Budget reductions to Anticipated Revenue as a result of recent M.G.L. Chapter 29 Section 9C cuts by Governor Patrick of \$239,060 to anticipated State Transportation Reimbursement revenue as well as a \$20,000 projected deficit to Local Receipts/Revenue based on the Treasurer's Schedule of Interest for the first two months of the fiscal year.

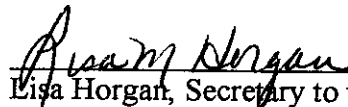
Roll Call Vote:	Mr. Winthrop	-	Yes
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Yes
	Mr. Edwards	-	Yes

Six trustees voting "Yes", and one "Absent" the motion passes

VI. Adjournment

Meeting adjourned at 6:13 p.m.

Date of Next Meeting: December 10, 2009 at 5:00 p.m.



Lisa Horgan, Secretary to the Superintendent

List of meeting handouts:

- Agenda
- Minutes from October 15, 2009 Meeting
- Memo from Curt Malonson regarding Explanation of Salaries and Insurance Budget Balance over \$50,000.
- Memo from Curt Malonson regarding Requested Rates for School Board Liability
- Business Manager's Report
- Treasurer's Report
- Memo from Mr. Bourgeois regarding request to Reschedule Board Meetings
- Memo from Mr. Bourgeois regarding additional Alumni Association Information
- Memo from Mr. Bourgeois regarding Revised 2010 Budget
- Articles from Salem News and Peabody/Lynnfield Weekly News