

ESSEX AGRICULTURAL AND TECHNICAL HIGH SCHOOL
562 Maple St. Hathorne, Massachusetts 01937-0362

BOARD OF TRUSTEES
MEETING MINUTES
Thursday December 9, 2010

A Regular Meeting of the Board of Trustees was held on Thursday, December 9, 2010 at 5:00 p.m. in the Smith Hall Conference Room with the following members in attendance: Chairman Edwards, Trustees Basile, Patterson, and Bennett.

I. Call to Order

The meeting was called to order at 5:01 p.m.

Attendance:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Present
	Dr. Patterson	-	Present
	Mr. Bennett	-	Present
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Present

II. Approval of Minutes

Regular Board of Trustees Meeting Minutes of November 18 2010: on a motion by Mr. Bennett, seconded by Dr. Patterson, it was moved that the Board approve the minutes of the Regular Meeting of November 18, 2010.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Four trustees voting "Yes" and three "Absent" the motion passes.

III. Financial Reports

a. Business Manager
Expenditure Report

Mr. Malonson presented, reviewed, and answered questions from the Board regarding the expenditure report.

- b. Treasurer's Report
Fund Balance Report and Schedule of Interest Income

Mr. Murtagh briefly reviewed and discussed both reports with the Board.

IV. Unfinished Business

- a. Essex North Shore Agricultural and Technical School District Update

Dr. Patterson updated the Board on the new school as follows:

The last School Committee meeting was preceded by a Policy Subcommittee meeting; they continue to work on the by-laws and making adjustments to the Regional Agreement.

The Negotiations Subcommittee of the Building Committee is negotiating a contract with the architect and it is anticipated that a special meeting of the School Committee will be called in January to review the status of the process.

- b. Agricultural Exposition and Training Center

Mike Williams from KBA Architects was present for questions from the Board of Trustees.

On a motion by Mr. Bennett, seconded by Mr. Basile, it was moved that the Board approve the construction of a new Agricultural Exposition and Training Center at a total project cost not to exceed KBA Architect's preliminary estimate of \$1,256,649, and to encumber funds to cover the cost of the project from the Capital Reserve Fund not to exceed the estimated amount.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Four trustees voting "Yes" and three "Absent" the motion passes.

V. New Business

- a. Student Handbook Amendment – Bullying Prevention and Intervention Plan

On a motion by Mr. Bennett, seconded by Mr. Basile, it was moved that the Board adopt the school policy entitled "Promoting Civil Rights and Prohibiting Harassment, Bullying, Discrimination and Hate Crimes Policy" with the following changes:

Section I, 1st paragraph: "This Policy is an integral part of the School's comprehensive efforts to promote learning, eliminate all forms of violent and harmful behavior and enable students to achieve their personal and academic potential, consistent with our Core Values."

Section I, 2nd paragraph: "The School will not tolerate any unlawful behavior including any form of harassment, bullying, discrimination, or hate crimes in our schools or school related activities."

Section V. B. 9 a: Replace reference to the "Department of Social Services (DSS)" with the updated department name of "Department of Children and Families (DCF)".

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Four trustees voting "Yes" and three "Absent" the motion passes.

b. Proposed FY12 Budget

On a motion by Mr. Basile, seconded by Mr. Bennett, it was moved that the Board accept the recommendation of the Finance Subcommittee to approve the proposed FY12 Budget as presented.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Four trustees voting "Yes" and three "Absent" the motion passes.

c. FY10 Audit Report – Capital Projects Funds Balance

On a motion by Mr. Basile, seconded by Dr. Patterson, it was moved that the Board accept the recommendation of the Finance Subcommittee to transfer \$132,567 from the Capital Project Fund to the Compensated Absence Fund.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent

Mr. Edwards - Yes
Four trustees voting "Yes" and three "Absent" the motion passes.

On a motion by Mr. Basile, seconded by Dr. Patterson, it was moved that the Board accept the recommendation of the Finance Subcommittee to authorize the use of Capital Project Funds for the purchase of two new farm tractors at a low bid cost of \$39,378.41 with five trade in tractors.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Four trustees voting "Yes" and three "Absent" the motion passes.

On a motion by Mr. Basile, seconded by Dr. Patterson, it was moved that the Board accept the recommendation of the Finance Subcommittee to authorize the use of the balance of the Capital Project Funds of \$83,647.59 to pay KBA Architects.

Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Four trustees voting "Yes" and three "Absent" the motion passes.

d. Other – Finance Subcommittee

On a motion by Mr. Basile, seconded by Dr. Patterson, it was moved that the Finance/Budget Subcommittee be a standing committee and named the Finance Subcommittee for the Board of Trustees.

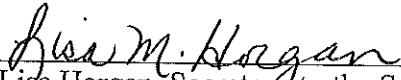
Roll Call Vote:	Mr. Winthrop	-	Absent
	Mr. Basile	-	Yes
	Dr. Patterson	-	Yes
	Mr. Bennett	-	Yes
	Mr. Evangelidis	-	Absent
	Mr. Cahill	-	Absent
	Mr. Edwards	-	Yes

Four trustees voting "Yes" and three "Absent" the motion passes.

VI. Adjournment

The meeting was adjourned at 6:05 p.m.

Date of Next Meeting: January 13, 2011 at 5:00 p.m.



Lisa Horgan, Secretary to the Superintendent

List of meeting handouts:

- Agenda
- Regular Minutes from November 18, 2010 Meeting
- Business Manager's Report: Expenditure Report
- Treasurer's Report: Fund Balance Report – Schedule of Interest Income
- Memo from Roger Bourgeois with detailed estimate by KBA Architects
- Memo from Roger Bourgeois regarding Capital Project Funds Balance
- Memo from Roger Bourgeois regarding FY2012 Proposed Budget and budget documents
- Memo from Roger Bourgeois regarding Promoting Civil Rights and Prohibiting Harassment, Bullying, Discrimination and Hate Crimes Policy and the proposed policy